

CITY OF RAVENSWOOD DEVELOPMENT AUTHORITY MINUTES  
Monday, November 15, 2004  
City Hall - 6:00 p.m.

Attendance: Mark Gorman, Earl Wolfe, Debi Hunt, Brenda Carr, Gabby Keeler, Kim Quillen, Sherry Gorman, Wilma Brown, Mary Pat Glover, Lucy Harbert, Julie Gurtis

Visitors: Tim Meeks/MOVR, Barbara Nicholas, Bob Staats, Ali Thompson, Katrena Ramsey, Dolores Pepper

The meeting was called to order by President Mark Gorman.

All present had read the minutes from the previous meeting. Lucy Harbert moved the minutes be accepted---Debi Hund seconded the motion. Motion carried.

Sherry Gorman gave a Treasurers report for October 25 and November 15 meetings. October beginning balance was 7,289.59; one check for \$837.46 was written to Project Graphics leaving an ending balance of \$6,452.13 on October 25, 2004. The beginning balance for the November 15 report was \$6,452.13 with one check to Mark Gorman for \$39.62--a previously approved reimbursement for maps and copies. The ending balance for the November 15 report was \$6,412.51. Lucy Harbert made a motion to approve the Treasurers report--Seconded by Mark Gorman--Motion carried. Copies handed out.

501C3--Julie Gurtis reported that the cost will probably be only around \$150.00, versus the expected \$500 and recommended that we proceed to acquire the 501C3 tax exempt status, pending consultation with a Tax Accountant for assistance. Mark Gorman recommended that we allow up to \$500 for the procedure in case the estimated cost was more than expected. Motion to proceed by Mary Pat Glover--Seconded by Lucy Harbert--Motion carried.

Amend Bylaws: Mark Gorman

Amend the title of Article VIII "Contracts, Loans, Checks and Deposits" to read  
"Contracts, Loans, Checks, Deposits and Financial  
Reporting"

Section 5. Financial Reporting: The Authority shall keep strict account of all its receipts and expenditures and shall each quarter make a quarterly report to the city council containing an itemized statement of its receipts and disbursements during the preceding quarter. Within sixty days after the end of each fiscal year, the Authority shall make an annual report of all of its receipts and expenditures for the preceding year. The annual report shall be presented to the city council and published as a Class I legal advertisement.

Motion to adopt this change made by Earl Wolfe--Seconded by Lucy Harbert--Motion carried.

#### COMMITTEE UPDATES

City Map: Katrena Ramsey, Bob Staats, Gabby Keeler

Katrena reported that the map is 50% complete. There have been some questions regarding status of some properties; i.e. Commercial/Residential, Rentals. Work is continuing and should be completed within the next month.

TE and Recreational Trails grants/applications: Tim Meeks, Mark Gorman, Julie Gurtis

Tim reported "No Word" from Bill Robinson of Planning and Research. Application will have to be resubmitted for Recreation and Enhancement/Trails if not approved at this time. Reapplication has to be resubmitted by December 15. It was decided to proceed with advertisement for

contractors.

One grant is approved for \$300,000 for New Parking and Sidewalks.  
Second grant application in process--not approved--on Governors desk--Continuation of this effort.

Sand and Water Street lot acquisition: Mark Gorman reported that the City has done their work and now the Dept. of Highways needs to transfer ownership.

#### SUBCOMMITTEE REPORTS

Downtown Revitalization and Landscape Improvements: Kim Quillen--Nothing to report. Sharry Gorman asked for volunteer assistance with planters. Debi Hunt and Brenda Carr agreed to speak with Vickie at Down to Earth regarding procedures for planting so that planters will drain properly and ask for advice on best plants for this type containers.

Update on the Historic Landmark Commission and the application for (CLG) Certified Local Government Status: Mark Gorman advised that the Historic Landmark Commission had been reconstituted with five (5) members appointed by the Mayor. Application has been submitted for grant to become Certified Local Government.

Business Recruitment, Retention and Tourism: Debi Hunt reported that she has been unable to obtain a list of businesses who are B&O payers from the City. When the list is received, a questionnaire will be developed and sent to B&O payers. Questionnaire will be presented at the next meeting. Debi expressed that Retention is the current concern.

Infrastructure and Grants: Earl Wolfe reported no new developments, but reiterated what had been accomplished with Burgess and Niple to do engineering design on the new sewage line to Jackson Crossing and said that he is encouraged by the progress so far.

#### Fund Raising Activities (Open Discussion)

Lucy Harbert--Dance--better bands will cost est. \$1,500

Dolores Pepper--Murder Mystery--March or April--\$500 to \$1, 000--costumes and other expenses.

Judy Wiseman had suggested 3-man basketball at a previous meeting.

Sharry Gorman: Tree lighting ceremony combined with promotions for local businesses.

Kim Quillen: Whale of a Sale

Mary Pat Glover: Auction

Gabby Keeler: Mulch sale from residual wood at her husbands business in Spencer. She will provide a sample for the next meeting--this is a Spring project.

Mark Gorman advised that Main Street Ripley is sponsoring a Seminar on Tuesday, November 16, at McCoys Conference Center--"Creating a Destination Business". Cost \$20--Registration 8:30 a.m.--Starts at 9 a.m. and ends at 1:45 p.m.

Next meeting date was set for December 13, 6:00 p.m.--Agenda to be determined and sent out.

Motion to adjourn: Brenda Carr--Seconded, Debi Hunt--Meeting adjourned.

Minutes taken by Brenda Carr